**Beaver Glen Homeowners’ Association**

**Architectural Approval Request Form**

*Please read the guidelines before completing this form. Please print and complete 1-6 and sign page 2. Once your request form is complete, contact any Beaver Glen Board member and they will assist you.*

1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_

3. Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Briefly describe the proposed change:

A. Out Building: (**Must match existing home, see guidelines)**

Size: (W)\_\_\_\_\_\_\_(L)\_\_\_\_\_\_(H)\_\_\_\_\_\_ (10’ max)

Siding: Wood\_\_\_\_\_\_\_ Vinyl\_\_\_\_\_\_\_ (no aluminum) other\_\_\_\_\_\_\_\_

B. Deck: Size: (W)\_\_\_\_\_\_\_(L)\_\_\_\_\_\_\_

C. Fence: a. 6’ Privacy \_\_\_\_\_ b. Picket (H) 4’\_\_\_\_ 5’\_\_\_\_ c. Vinyl Coated/Alum. d. wrought iron

Wood Type: \_\_\_\_\_\_\_\_\_\_ Wood Type: \_\_\_\_\_\_\_\_\_\_\_ Color: \_\_\_\_\_\_\_\_\_ Color: \_\_\_\_\_\_\_\_\_

Circle One: Dog-Eared Flat-Top (H) 4’\_\_\_\_ 5’\_\_\_\_ 6’\_\_\_\_

Shadow Box \_\_\_\_\_\_\_ **NO CHAIN LINK FENCES ARE ALLOWED. (NEED PROPERTY SURVEY PRIOR TO STARTING ANY WORK)**

D. Other (Please explain in detail)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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5. Project Schedule:

A. The project will be done by:

Homeowner\_\_\_\_\_\_\_ Contractor Name/number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

B. Please indicate the approximate time needed to complete the project, subsequent to Board approval:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

C. Please indicate any building permits that will be required.

(Please check with the City at 929-6943 before beginning any project.)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**6. Please attach the following information:**

**A. A plot plan indicating the location and dimensions of the project to scale.**

**B. Professional blueprints or working drawings indicating all necessary dimensions and elevations to scale. (for any additions or changes to the outside of your home)**

**C. If available, a photograph of a similar completed project.**

I understand that under the Declaration and the rules and regulations, the Board will act on this request and provide me with a written response of their decision. I further understand and agree to the following provisions:

1. No work or commitment of work will be made by me until I have received written approval from the Association.

2. All work will be done expeditiously once commenced and will be done in a good workman-like manner by myself and/or a licensed and insured contractor.

3. I will be responsible for complying with, and will comply with, all applicable federal, state and local

laws, codes, the community governing documents, regulations and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I understand and agree that the Association, it’s Board of Directors, its Agent and/or the Committee have no responsibility with respect to such compliance and that the Board of Director’s and/or its designated Committee’s approval of this request shall not be understood as the making of any representation or warranty that the plans, specification or work comply with any law, code, covenant, regulation and/or requirement.

I hereby acknowledge that I have read, understand and will comply with the **ARCHITECTURAL CHANGE**

**STANDARDS** set forth by the Board, as well as the Declaration of Covenants and Restrictions.

Homeowner’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\*DO NOT WRITE BELOW THIS LINE\*\***

**Committee Action:** ( ) Approved as Submitted ( ) Deferred (stated in comments)

( ) Approved with Conditions (stated in comments) ( ) Denied (stated in comments)

Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Architectural Committee Representative

**The Beaver Glen Homeowners Association**

**Architectural Approval Request Form**

The Declaration of Covenants, Restrictions, and Conditions covering your subdivision requires that you request approval from the Board of Directors **prior** to doing any exterior modifications and/or additions to your home or property. The following are the guidelines set forth by the Board of Directors. Please read the guidelines before submitting your architectural request. Refer to your Covenants and Restrictions and Zoning

Commitments of the subdivision for specific requirements.

Some examples of modifications needing approval are room additions, decks, porches, fences, changes of exterior colors of your home, outbuildings/sheds and satellite dishes. If you have questions concerning whether or not you need approval or questions in general, you may call any Beaver Glen Board Member and they will bring your request to the next board meeting.

Requests should be submitted to: **The Beaver Glen HOA, P.O. Box 7252, Warner Robins, Ga 31095 or you may drop off at 108 Beaver Cove Dr or email Dan Vickers at** [vickers60@msn.com](mailto:vickers60@msn.com).

1. No structure will be approved if it violates building setback lines or it encroaches on any easement shown on the Plat.

2. Offensive structures that do not maintain the harmonious appearance of the subdivision, or does not project the appropriate image commensurate with neighborhood will not be approved.

3. Lots adjoining the common areas are subject to more restrictive rules and guidelines regarding improvements and changes such as fences, out-buildings, etc. Approvals will be made on an individual basis.

4. **Pools -** Above ground pools are NOTpermitted. Swimming pools must have a fence around the back yard. ( See Fencing guidelines below)

5. **Satellite Dish -** The Board must approve placement of satellite dishes. Satellite dishes cannot exceed 24” in diameter.

6. **Basketball goals -** Basketball goals must not obstruct the right of way. There can be no backboards attached to garages or homes.

7. **Dog Kennels/Dog House -** Galvanized animal kennels or quarters are **not** permitted.

8. **Fencing -** Privacy fencing must be cedar, treated pine or vinyl and cannot exceed 6 feet. **Chain-link fencing is not allowed**. Picket fencing must be wrought iron, cedar or treated pine. No fencing shall be located any closer than the rear foundation line of the home. For the properties on the lake-the fence should be constructed in such a way as to not block your neighbor’s view of the lake.

9. **Out-Buildings -** Out-buildings cannot exceed 120 square feet (10x12), and cannot exceed 10 feet in height. The siding and roof color must match your existing home. Out-buildings cannot be constructed in an easement. All out-buildings must follow side yard setback requirements. **Carports are not acceptable.**